Routt Catholic High School

Exempted Fundraising Days

# Policy, Procedures and Application

Beginning July 1, 2014, each participating school shall adhere to the competitive food standards for the sale of competitive food sold to students on the school campus of the participating schools during the school day, except as permitted under subsection (b). See 7 CFR 210.11 (2013).

A participating school may annually have no more than the number of exempted fundraising days authorized in this subsection (b).

1. For school year **2014-15**, the number of exempted fundraising days shall be limited to:

* No more than nine (9) exempted fundraising days.

1. For school year **2015-16**, the number of exempted fundraising days shall be limited to:

* No more than nine (9) exempted fundraising days.

1. For school year **2016-17 and beyond**, the number of exempted fundraising days shall be:

* Limited to no more than nine (9) exempted fundraising days.

**Routt Catholic High School**

**Fundraising Procedures**

Procedure for conducting a fundraiser:

1. Complete and submit this application to the Principal & Food Director **at least two (2) weeks prior** to the fundraiser start date.

2. **DO NOT** commit to, promote, or purchase anything for the fundraiser until written permission has been granted from both the Building Principal and the Food Director.

3. Food products for fundraising purposes MAY NOT be sold at Routt Catholic High School from Midnight until 4:00 p.m., Monday through Friday. **EXEMPTION: see number of exemption days above.**

4. Food products for fundraising purposes MAY NOT be sold in any school cafeteria during any food service period (lunch).

5. Any organization that fails to abide strictly by these fundraising guidelines and procedures will be banned from coordinating any fundraising efforts through Routt Catholic High School, its personnel, and/or its students.

**Routt Catholic High School**

**Fundraising Application**

**DATE:**

**GROUP/ORGANIZATION:**

**FUNDRAISER (*please explain in detail*):**

**FUNDRAISER START DATE: FUNDRAISER END DATE:**

**ANTICIPATED PROFIT:**

**HOW PROFITS WILL BE UTILIZED:**

1. DOES THIS FUNDRAISER INVOLVE A FOOD PRODUCT?
2. IS THE FOOD PRODUCT PRE-PACKAGED OR HOMEADE?
3. WHEN/WHERE WILL THE FOOD PRODUCT BE SOLD?
4. DOES THE FOOD PRODUCT MEET THE USDA DEFINATION OF “HEALTHY SNACKS”?
5. WILL STUDENTS BE HANDLING CASH DURING THIS FUNDRAISER?
6. WHO WILL BE RESPONSIBLE FOR COLLECTING PAYMENTS?

**APPROVED NOT APPROVED**

**HIGH SCHOOL EXEMPTION DAY# 1 2 3 4 5 6 7 8 9**

**SIGNATURE OF PRINCIPAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_**

**SIGNATURE OF FOOD DIRECTOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_**